

**For HAS use only:**

Application No.		Date Received		Received By	
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Registration Type	<input type="checkbox"/> ECAS	<input type="checkbox"/> EQM	<input type="checkbox"/> Halal
Application Type	<input type="checkbox"/> New	<input type="checkbox"/> Renewal	<input type="checkbox"/> Extension <input type="checkbox"/> Reduction

## 1. Requirements For Registration

### Documents Required for Halal Application

<input type="checkbox"/> Valid Industry/Trade License	<input type="checkbox"/> Ingredients List Template issued by the manufacturer
<input type="checkbox"/> Factory License	<input type="checkbox"/> Test Report from recognized Testing Laboratory
<input type="checkbox"/> Certification Agreement	<input type="checkbox"/> Artwork of label, logo as required by specific standard
<input type="checkbox"/> Declaration of Conformity by the Applicant on the Product(s) for Registration using the Applicant's Official Letterhead	<input type="checkbox"/> Controlled Copy of relevant FSMS/HACCP/GMP Manual (soft copy)
<input type="checkbox"/> Finished Product List Template under certification issued by the manufacturer	

**Note: Other requirements maybe required by HAS if deemed necessary to ascertain compliance to the applicable standards prior to product registration.**

## 2. Organization Details

### 2.1 Applicant Details

Company Name			
Office Address			
Location		Pin code	
State		Country	
Website Url			

### 2.2 Management Representative

Contact Person		Designation	
Mobile No.		E-mail	

### 2.3 Details of Manufacturer of Product(s) for Certification (Use Separate Paper if necessary)

Factory License No.		Validity	
Name of Manufacturer			
Site Address			
State		Country	

### 2.4 Technical Representative from Manufacturing Unit

Contact Person		Designation	
Mobile No		E-mail	

### 3. Product & Process Details (Use separate paper if necessary)

Specify Scope of Certification			
Specify Product Category			
Product Category code (refer table A.1 below)			
Specific Product Standard/ Technical Regulation used			
Brand Name			
No of product variety under product category to be certified		No of Products excluded from certification	
Reason for exclusion of Products			
Are there any subcontracted processes including packaging?	Yes	No	
If Yes, specify the details			
Is the Processing/Manufacturing unit, HACCP/FSMS/GMP certified	Yes	No	
If Yes, specify the details			
Does the site handles traded goods?	Yes	No	If Yes, provide the list as a separate annexure
No of Shifts		Shift Timings	
Number of HACCP Studies at facility			
No of Employees in Production & Packaging Lines (including contract employees)			
If any site specific clearance is required?	Yes	No	If Yes, specify the details
Prepare separate sheet for product details or contact customer care for the format <a href="mailto:contactus@halal-asia.com">contactus@halal-asia.com</a>			

### 4. Halal Standards of Audit Applied for (Select)

UAE.S GSO 2055-1:2015 – Requirements for Halal Food

UAE.S GSO 2055-4:2015 – Requirements for Halal Cosmetics

UAE.S GSO 993:2015 – Animal Slaughtering Requirements

Table A.1 — Halal product/service categories

Category codes	Categories	Examples of sectors	Category codes	Categories	Examples of sectors
A	Farming 1 (Animals)	animals: fish; egg production; milk production; beekeeping; fishing; hunting;	G	Food Service	hotels; restaurants
			H	Distribution	retail outlets; shops; wholesalers
B	Farming 2 (Plants)	fruits; vegetables; cereals; spices; horticultural products	I	Services	water supply; cleaning; sewage; waste disposal; product development, process and equipment; veterinary services, Islamic financial services
C	Processing 1 (Perishable animal products)	includes all activities after farming, e.g. animal slaughtering, poultry, eggs, dairy and fish products			
D	Processing 2 (Perishable vegetable products)	fresh fruits; fresh juices; preserved fruits; fresh vegetables; preserved vegetables	J	Transport and storage	transport and storage
			K	Equipment manufacturing	Industrial equipment; vending machines
E	Processing 3 (Products with long shelf life at room temperature)	canned products; biscuits; snacks; oil; drinking water; beverages; pasta; flour; sugar; salt	L	Chemical and Biochemical manufacturing	Food additives; dietary supplements; cleaning agents; processing aids, microorganisms
			M	Packaging and wrapping material manufacturing	packaging and wrapping material
F	Feed production	animal feed; fish feed	N	Other materials manufacturing	cosmetics, textile, leather products etc.

## 4. Agreement For Provision Of Certification Service

- 4.1 The applicant hereby confirms that the information provided in this application form is true and correct.
- 4.2 The applicant acknowledges that it has received and agrees to abide by the following contractual documents:
  - 4.2.1 Compliance of the Product at all times to the GSO National Standards or to the UAE adopted International Standard or to other approved standards & Regional Requirements
  - 4.2.2 Compliance Requirements stated in the relevant Technical Guidelines/Regulations/laws and Management System Requirements
  - 4.2.3 The Applicant hereby undertakes to support the certification procedure, provide any information related to this Application as requested by the HAS, and allow HAS authorized personnel to carry out the audit of the factory
- 4.3 If the product is no longer in the market, please inform HAS immediately in order to withdraw registration.
- 4.4 This application is not considered as a proof/evidence that the product is complying with the applicable regulation/laws and it gives authority to HAS to verify compliance to the National or internationally approved standards and the requirements of the applicable regulations/laws.
- 4.5 After reviewing and approving the contents of this signed application and the attachments, a Certificate of Conformity is issued.
- 4.6 Renewal of the Certificate of Conformity should be done at least one month before the end of validity of the Certificate of Conformity.
- 4.7 This application is valid for six (6) months from date the application was made. Application shall expire if no assessment is conducted or if the requirements for product registration were not completed.
- 4.8 Fees paid are non-refundable.
- 4.9 This document including the documents submitted as part of this application will be kept confidential by HAS but might be disclosed as per the requirement of the scheme/law/regulation or upon prior approval/consent from the applicant.
- 4.10 HAS can decline to accept an application or maintain a contract for certification from a client when fundamental or demonstrated reasons exist, such as the client participating in illegal activities, having a history of repeated non-compliances with certification/product requirements, or similar client-related issues.
- 4.11 The applicant agrees to report to HAS all perceived risk to impartiality in all its certification activities and to allow HAS to conduct all certification activities in an impartial and non-discriminatory manner.
- 4.12 Complaints, appeals, disputes or suggestions relevant to this application shall be reported to HAS in writing to follow the HAS internal procedure.
- 4.13 The applicant agrees to keep all complaints related to the products stated in this application and shall make it available to HAS when requested.
- 4.14 The applicant agrees to inform HAS of any use of outsourced processes that will affect the conformity of the product to the requirements of HAS.
- 4.15 The applicant shall inform HAS of any changes made to the product and/or its components which may make the product differ in design/performance/type from the products declared in this application.

**Sign** \_\_\_\_\_  
**Name** \_\_\_\_\_  
**Designation** \_\_\_\_\_  
**Company Name** \_\_\_\_\_  
**Date** \_\_\_\_\_

Company's Official Stamp

Submit the completed application form to:  
 Conformity Assessment Department  
 Halal Asia Services LLP  
 #68B I Floor, Part I, 2nd Main Road, 3rd Cross Street, VGP Seaview, Palavakkam, ECR, Chennai – 600 041.  
 Tel: +91 44 4858 8066  
 www.halal-asia.com